



Rehearsal Assistant

Job description

Location: North Kensington and Westminster, W10 and W9

Job type: Freelance

Duration: During school term times, from 4pm

Start date: 4th Sept 2023

Reports to: Programme Coordinator

Fees: £11.95 per hr (London Living Wage will be maintained)

Website: www.thenucleoproject.org

The Opportunity

Nucleo offers high quality music teaching to nearly 400 children aged 0-21 and lessons are taking place six days a week, after school. This is an exciting opportunity for a **Rehearsal Assistant** to join the team.

What is the role?

Our Rehearsal Assistants work closely with the Programme Coordinator to create a safe and welcoming environment for the children and young people of Nucleo, to model and enforce standards of behaviour and to support the teaching staff in effectively delivering high quality and engaging music-making sessions.

Have you got what it takes?

- Are you available at least two afternoons a week (from 4pm) during term time?
- Are you good with children?
- Are you reliable?
- Are you confident being in a position of responsibility?

Responsibilities include but are not limited to:

- Setting up spaces and preparing any necessary equipment before and during sessions
- Clearing spaces and putting away equipment at the end of sessions
- Taking primary responsibility for supervising children and young people during breaks, and at any other time as requested, to ensure safety and appropriate behaviour

- Supporting teachers to supervise children and young people during sessions to ensure safety and appropriate behaviour
- Supporting teachers during sessions in any manner necessary to support the effective delivery of engaging, inspiring and challenging learning
- Acting as first aider, following the appropriate training
- Monitoring the whereabouts, safety and behaviour during sessions of any child or young person who leaves the space where an activity is being principally delivered, for any reason
- Supervising the safe collection and/or departure of children and young people from Nucleo
- Providing additional support and/or supervision during sessions to specific children or young people as necessary (i.e. for Special Educational Needs or for any other reason)
- Providing support during concerts and events
- Acting as a positive role model and providing pastoral care as a supportive adult figure for all children and young people at Nucleo
- Building excellent relationships, in particular with the young musicians, the Nucleo team, venue staff, and parents
- Upholding the ethos of Nucleo including a dedication to enabling positive life changes for the children and community, alongside absolute commitment to musical excellence

As this role will require working closely with children and young people an enhanced DBS check will be required. Safeguarding and first aid training will be provided.

Nucleo values diversity and champions inclusion and strongly encourages applications from all sections of the community.

Please note that due to safer recruitment policies, we cannot accept CVs alone for this role; you must complete a full application form.